Pamela Bixler, founder of Bixler Services, has established a company unlike any other. A devoted parent and paralegal, Pamela did not wish to miss out on any milestones on either side of her life. In 2017, instead of sacrificing the personal or the professional, Pamela founded Bixler Services, a virtual paralegal services company located in the heart of California.
PracticePanther’s fascination for innovative, one-of-a-kind solutions immediately drew us to get to know Bixler Services.

Who is Bixler Services?

Pamela Bixler describes her company as “a structured virtual office platform for female paralegals devoted to their families and committed to their careers.” This format is not just a great career move for working mothers; it’s an efficient and effective solution for its clients.

This efficacy is made evident in the massive growth Bixler Services has seen in under two years: beginning as one paralegal specializing in Personal Injury cases, the company has expanded across practice areas, with a dedicated team of professionals providing contract, estate planning, criminal, and family law case support to attorneys around the country.

The Hurdles

With exponential growth came considerable responsibilities, both in external services and internal procedures. Suddenly, Bixler Services found itself with a software that could not keep up. As Pamela puts it, “Our old system could not adapt to our business model, rather it required us to adapt to it which was exhausting and time-consuming.”

Making the Jump to the Ultimate Automation Process

The seamless fit between Bixler Services and PracticePanther was evident to Pamela from the first data import: “We felt more organized and efficient, literally, overnight!”
Perhaps the reason for this fantastic fit was the thoroughness with which Bixler Services harnessed the various tools placed at their disposal by PracticePanther. The software’s intake forms, email sync, time tracking, custom fields, and automated workflows made all the difference, allowing Bixler Services to stay on top of its considerable caseload with the click of a button.

“We chose PracticePanther as our own case management platform because by and far, PracticePanther has the easiest methods in place to mass import various forms of data at one time, create tasks, apply workflows, and track cases. These features are of paramount importance when managing a large caseload and have been key to Bixler Services’ success.”

- Pamela Bixler, Bixler Services

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**Automated Intake Forms & Document Templates**

Seconds after a new client calls, they receive an email with an electronic intake form. Once filled out, a retainer agreement is generated in one click and sent for electronic signature. What used to take hours, now takes minutes.

**Intuitive Time Tracking for Paralegals**

Track time on one device, then seamlessly move onto another. Start from your computer and then continue from your phone! Stay on top of your firm with easy-to-read visual reports on time and expenses by: user, matter, category or client.

**Email & Calendar Sync on All Your Devices**

Consolidate your legal emails to one central software. Never lose another email ever again! Link your emails and find the one you were looking for, and share emails with your team. See everyone’s emails about each matter, and bill for each email.
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